



# RBYB Team Parent Job Description

**Thank YOU for volunteering to be your team's Team Parent!** Please become familiar with RBYB as it relates to the following items, so that you can answer questions and provide accurate information to parents on your team. As a registered Team Parent you will be granted access to RBYB E-mailer. RBYB encourages you to utilize the team webpage email system to communicate with your team's parents and coaches.

The duties listed below should take no more than a few hours over the course of the entire season.

**1. Post-Game Snack** Players' parents provide a small snack for the team after each scheduled game during the regular season and playoffs. RBYB provides a **\$3.50/person** option available for purchase at the snack bar. Players and parents are responsible for cleaning up benches & tables after snacks.

**Team Parent Duty:** Create and communicate a snack schedule to all parents.

**2. Picture Day on Sunday, January 21<sup>st</sup>** Specific times are assigned to each team. Team and individual pictures are taken at the same time. Please do not be late. We have a very tight schedule on picture day. **There will be NO make-up day for team pictures**, however, there will be a make-up day for individual pictures on the following **Sunday, January 28**, on a first come/first served basis.

**Team Parent Duty:** Communicate the team's assigned time to all parents and coaches.

- Issue reminders to your team via email and verbally at practice a few days prior to picture day. Players must be in uniform wearing color side out.
- Distribute picture order forms prior to picture day.
- Pick-up and distribute pictures to parents on picture pick-up day. We will notify you when to pick-up your team's pictures.

**3. Snack Bar Duty.** Parents that did not opt-out must schedule their volunteer time via the RBYB website. Parents must volunteer 1 hour per registered player to be completed by the last day of the season. If a parent fails to show up for the time they selected online, they automatically forfeit their \$60 deposit. Parents can reschedule online during the season provided they reschedule prior to their selected shift. ONLY Head Coaches are exempt from snack bar duty.

**Team Parent Duty:** Answer questions regarding:

- \$35 Opt-Out versus \$60 Deposit. The opt-out option is available all season. Parents that did not opt-out can change to the opt-out option by visiting the snack bar.
- Snack Bar Volunteer scheduling done online
- Snack Bar deposit forfeit rules

**4. End of Season Party** Teams usually plan a post-season party and parents often contribute money to purchase an optional "Thank you" gift for the coach. **Did you know?** If you get a company or individual to sponsor your team for \$150, RBYB will return ½ the amount (\$75) to your team to go towards your end of year party! Win-Win!

**Team Parent Duty:** Plan a post-season party or delegate the responsibility to another parent.

**5. Uniform Distribution** -Assist your coach with uniform distribution by size as ordered during registration.

**6. Team Gym Duty** -Remind your team when they play the last game of the day to help clean the gym.

**7. South Bay Lakers** -Assist and encourage participation in activities with our local partner.

**8. Support your team** - Help **uphold the RBYB Code of Conduct** and **have FUN!**

**Welcome to the RBYB family!**

**RBYB Contact Information-** Team Parent Coordinator: Pamela Dick, [team-parent@rbyb.org](mailto:team-parent@rbyb.org)